

## PORTABLE SIGN PERMIT APPLICATION FORT SMITH, ARKANSAS

### ONE SIGN PER APPLICATION

### THE APPLICANT:

- a). Shall obtain a Sign Permit Application from the City Building Department.
- b). Shall fill out the application form and submit it along with a site plan showing the locations the sign on the property.
- c). The application must be complete in order for the City to review its contents.
- d). The applicant shall contact all the utility departments to verify utility locations.
- e). If the sign is along a state highway, the applicant shall contract the highway department for their approval.
- f). Questions concerning sign regulations, contact the Planning Department at 784-2216.

### THE APPLICATION WILL BE:

a). Checked by the City Planning Department to determine if the proposed sign will comply with the City Zoning Ordinances.

THE APPLICANT SHALL NOT PLACE THE PORTABLE SIGN ON THE PROPERTY UNTIL NOTIFIED BY THIS DEPARTMENT TO INSTALL THE SIGN.

# PORTABLE SIGN PERMIT APPLICATION FORT SMITH, ARKANSAS

| PERMIT NUMBER:                                | RENEWAL DATE:  |
|---|--|
| Name of Business:<br>Site Address:<br>Date:   |  |
| ZONING ORDINAN                                |  |
| Approved:                                     | Denied:  |
| ELECTRICAL INSP                               | ECTION:  |
| Approved:                                     | Denied:  |
| LEGAL DESCRIPTI                               | ON: (call the Tax Assessor at 783-8948)  |
| *Attach metes & bour<br>Also include a site p | Subdivision Name:  |
|   | OR   |
| drawing shall indicate                        | n a certified land survey stamped by a licensed surveyor in the State of Arkansas. The e all structures, setbacks, property lines, easements, property frontages, and used sign locations. See Sample Site Plan attached to rear of application. |
| SIGN DESCRIPTIO                               | N:   |
|   | Banner or Portable   |
| Height of sign:                               |  |
| Width of sign:                                |  |
| Square footage:                               |  |
| Illuminated: yes                              | no Electrician:<br>1   |

### **EXISTING SIGN INFORMATION**

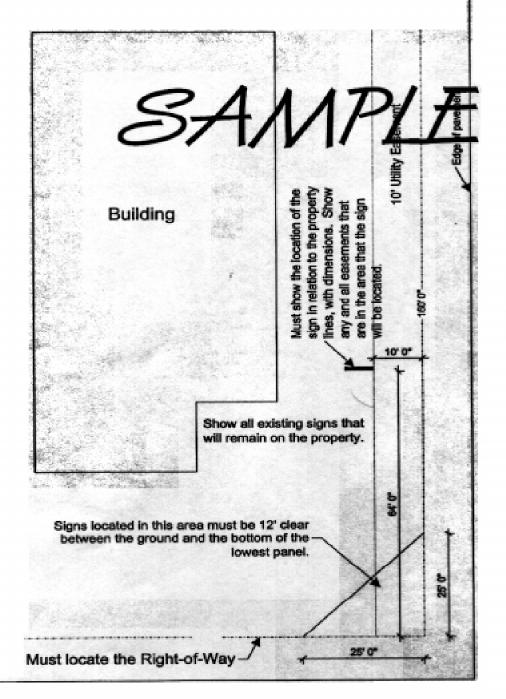
Include <u>ALL</u> existing signs including portable signs, banners, gasoline, soft-drink & beer price signs directional signs, etc.. Omitted information will delay approval of this application.

| TYPE (pole, wall) | LEGEND<br>(what sign says)   |   | HEIGHT | WIDTH | SQUARE<br>FOOTAGE |
|-------------------|--|---|--------|-------|-------------------|
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|                   |  |   |        |       |                   |

| PERMIT NUMBER:    | RENEWAL DATE: |
|-------------------|---------------|
| Name of Business: |               |
| Site Address:     |               |

This notice will serve as the first renewal notice sent to you regarding your Portable Sign Permit.

| OWNER OF PROPERTY:   |   |
|--|---|
| Name:  |   |
| Address:   |   |
| City, State:   | -   |
| Phone:   | -   |
| LESSEE:  |   |
| Name:  |   |
| Address:   |   |
| City, State:   | -   |
| Phone:   | _   |
| SIGN CONTRACTOR:  Name:  |   |
| Address:   |   |
| City, State:   | -   |
| Phone:   | -   |
| All provisions of laws and ordinances governing the herein or not. The granting of a permit does not be a permit d | application and know the same to be true and correct. is type of work will be complied with whether specified ot presume to give authority to violate or cancel the ng construction or the performance of construction. |
| Applicant's Signature  |   |



# STREET NAME

STREET NAME